



Terms and Conditions

Section 1: Service Description:

- A Professional Website
- Search Engine Optimized (SEO) Design
- Domain Name
- 3 Email Addresses
- All Website Hosting Fees
- Expert Web Advice
- Site Updates
- Unique Referral System
- Month to Month agreement

Section 2: Payment Terms and Conditions

Your monthly service fee is \$82.99 + taxes, this amount will be billed to you monthly. Your billing cycle is on the monthly date of signup. The services listed in Section 1, will remain active for a period of 1 month(s) and will automatically renew on a month to month basis thereafter.

Suspension or complete removal of services may occur should your account reach non-payment status.

Section 3: Cancellation Policy Terms and Conditions:

Our membership runs on a month to month basis which allows our clients to evaluate our services. If we fail to meet your expectations, or should you no longer need our services, we require a notice of cancellation at least 3-5 days prior to your next scheduled billing date.

To notify us of your intention to cancel, the Customer must send a fax or email, of a signed Cancellation request to our Customer Service Department at 1-866-352-9305 or support@sitefully.com prior to their final billing installment. This will ensure that your account is removed from our billing system. Any cancellation request made on your regularly scheduled billing date WILL NOT be accepted and must be submitted before that date. Your account will not be cancelled until the proper written notification has been received by SiteFully.com. This must be completed prior to the next scheduled billing date. It is strongly recommended that proof of delivery of any cancellation request be retained.

If you want to cancel the membership and keep the website developed by Sitefully the following costs would apply:

- i) \$1000 if the membership is cancelled with-in the first 12-months from your date of sign-up
- ii) \$500 if the membership is cancelled any time after the 12 month anniversary of your date of sign-up.

All fees paid prior to cancellation are non-refundable.

Section 3: Monthly Service Inclusions:

Your monthly service fee of \$82.99 + taxes includes:

- 1) Website up to 20 pages
- 2) Up to 5 hrs of update services

Notes:

- i) All updates surpassing the 5hr monthly updates limit will be charged at preferred membership hourly rate of \$40/hr.
- ii) Creative services such as image modifications and graphic are charged at an additional hourly rate
- iii) Modifications will be handled within 48-72 hrs upon initial request.
- iv) If urgent updates are required, they will be accommodated as best as possible. Additional charges may apply.